

## FIRE CAPTAIN

PURPOSE: To supervise the activities of a crew of firefighters in carrying out fire prevention and fire suppression activities.

FUNCTIONAL AREAS: Under direction,

1. Coordinate and implement fire prevention and fire suppression activities.
  - \* A. Perform inspections on new and existing private and commercial structures to investigate complaints and to enforce applicable NFPA guidelines, City Housing, Building, Fire and other related laws and ordinances.
  - \* B. Assume command at emergency situations pending arrival of a superior officer.
  - \* C. Direct department personnel in resolving emergency situations.
  - \* D. Respond to medical emergencies and provide emergency care.
2. Supervise and train department personnel.
  - \* A. Direct the work of subordinate personnel to accomplish department objectives.
  - \* B. Inspect personnel, equipment and facilities to ensure that standards are maintained.
  - \* C. Disseminate information to subordinates and administrators.
  - \* D. Train or supervise the training of department personnel in proper procedures for all aspects of work.
  - E. Evaluate performance to determine effectiveness and adherence to procedures.
  - \* F. Enforce departmental rules and regulations.
3. Perform other tasks as assigned.
  - A. Provide information to the media and the general public.
  - B. Provide technical assistance and support to civic organizations and the general public.
  - \* C. Prepare records and reports.

## JOB REQUIREMENTS

1. Education and Experience
  - \*\* A. Five (5) years experience as a Firefighter or Fire Equipment Operator with the City of Duluth Fire Department.
2. License and Certification Requirements
  - \*\* A. Possession of a valid Minnesota Driver's License or privilege by date of appointment and thereafter.
  - \*\* B. Certification as an Emergency Medical Technician upon appointment and thereafter.

3. Knowledge

- \*\* A. Thorough knowledge of fire prevention, control, and suppression methods.
- \*\* B. Thorough knowledge of the operation and maintenance of firefighting apparatus, equipment, and tools.
- C. Thorough knowledge of all pertinent national, state and local codes, statutes, ordinances and laws.
- \*\* D. Thorough knowledge of the City of Duluth Fire Department's policies and procedures.
- E. Thorough knowledge of the properties and reactions of common and uncommon chemicals and products.
- \*\* F. Knowledge of general physics, hydraulics, and technical math as they relate to firefighting.
- \*\* G. Knowledge of proper management and supervisory practices.
- \*\* H. Thorough knowledge of applicable traffic laws and regulations.

4. Skill

- \*\* A. Skill in the application of emergency medical procedures.
- \*\* B. Skill in the operation and maintenance of firefighting apparatus, equipment, and tools.
- \*\* C. Skill in communicating on a one-to-one basis or before groups for the purpose of obtaining or providing information.
- \*\* D. Skill in rapidly analyzing and determining appropriate action in crisis situations.
- E. Skill in reading and interpreting complex technical and legal materials.

5. Abilities

- \*\* A. Ability to work effectively with co-workers, administrators, employees, media representatives, and the general public.
- \*\* B. Ability to maintain required certifications.
- \*\* C. Ability to perform all tasks which require use of a self-contained breathing apparatus, as recommended by ANSI Z88.5-1981 and required by OSHA 1910.134.
- \*\* D. Ability to physically perform all duties which may be assigned during emergencies, as required by OSHA 1910.156.
- \*\* E. Ability to climb, run, crawl, bend, jump, and balance while performing VERY DEMANDING WORK inside, outside, on top of buildings and structures under varied circumstances and weather conditions.
- \*\* F. Ability to be courageous and careful, and to use good judgment in crises and life-threatening situations.
- \*\* G. Ability to frequently lift and carry items weighing up to 100 pounds, such as firefighting gear and ladders.
- \*\* H. Ability to maintain regular work attendance.

6. Other Requirements

- \*\* A. Must pass periodic medical examinations to verify the ability to physically

- perform all duties which may be assigned during emergencies, including tasks requiring the use of a self-contained breathing apparatus.
- \*\* B. Must possess natural or corrective vision of at least 20/20 in one eye and 20/30 in other.
  - \*\* C. Must possess normal hearing when tested according to ANSI 1969 Standards.
  - D. Must not use, by smoking, ingestion, or otherwise, any tobacco products.
- \* Essential functions of the job.
- \*\* Job requirements necessary on the first day of employment.

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